



LOCAL
GOVERNMENT
ASSOCIATION OF
QUEENSLAND
PRESENTS

**25-27
July
2023**

Bush Council Convention

**Sponsorship and
Trade prospectus**

Goondiwindi Waggamba
Community Cultural Centre
26 Russell Street



Gold Sponsorship \$12,000 inc GST	Convention Dinner Sponsor \$9,000 inc GST	Trade Exhibitor \$3950 inc GST
Five-minute speaking opportunity in the plenary	Five-minute speaking opportunity at the Convention Dinner	
Your logo on all conference communication material	Your logo on all conference communication material	
Trade display pod (3x3m) Each pod includes: <ul style="list-style-type: none"> • 2.4m anodized aluminium frame with white laminate infills • Flag fascia with company name • 1 vario light on arm per shell • 1 x4amp powerpoint 	Trade display pod (3x3m) Each pod includes: <ul style="list-style-type: none"> • 2.4m anodized aluminium frame with white laminate infills • Flag fascia with company name • 1 vario light on arm per shell • 1 x4amp powerpoint 	Trade display pod (3x3m) Each pod includes: <ul style="list-style-type: none"> • 2.4m anodized aluminium frame with white laminate infills • Flag fascia with company name • 1 vario light on arm per shell • 1 x4amp powerpoint
Full conference registration for two representatives from your organisation including: <ul style="list-style-type: none"> • Daytime catering • Two tickets to the Welcome BBQ and Drinks Function • Two tickets to the Convention Dinner 	Full conference registration for two representatives from your organisation including: <ul style="list-style-type: none"> • Daytime catering • Two tickets to the Welcome BBQ and Drinks Function • Two tickets to the Convention Dinner 	Full conference registration for two representatives from your organisation including: <ul style="list-style-type: none"> • Daytime catering • Two tickets to the Welcome BBQ and Drinks Function
Ability to contact all conference delegates via conference app	Ability to contact all conference delegates via conference app	Ability to contact all conference delegates via conference app

TERMS AND CONDITIONS

All exhibitors acknowledge that participation at LGAQ conferences and events implies certain responsibilities.

All details provided with this package are subject to change. Information contained within is provided in good faith, and it is expected that details will not change greatly between now and when the conference commences, however this cannot be guaranteed. LGAQ reserves the right to amend trade booth locations and allocations as well as all other aspects of the event including the program, speakers and stated times, may change. Any exhibitor likely to be impacted by any change will be kept informed.

The following terms and conditions are applicable to this event:

1. Execution and return of the participation form represents the exhibitors offer to sponsor and exhibit at the LGAQ Conference
2. LGAQ acceptance of the supplier's offer will be communicated in writing and be subject to these terms and conditions (the "Sponsorship Agreement").
3. Following acceptance of the exhibitors offer, LGAQ will forward a tax invoice for the sponsorship package (the "Sponsorship Fee") which must be paid in full by the supplier within 30 days.
4. LGAQ may terminate the Sponsorship Agreement for convenience at any time and will in such circumstances return the paid Sponsorship Fee.
5. LGAQ may immediately terminate a Sponsorship Agreement where:
 - a. payment has not been received within 30 days of the tax invoice date;
 - b. the supplier is in breach of the Sponsorship Agreement and such breach cannot be remedied;
 - c. the supplier is in breach of the Sponsorship Agreement and fails to remedy such breach within 14 days of notice by LGAQ;
 - d. the supplier brings LGAQ into disrepute; or
 - e. where the supplier ceases to trade.
6. The Contractor may terminate the Sponsorship Agreement immediately by written notice
 - a. LGAQ is in breach of the Sponsorship Agreement and such breach cannot be remedied;
 - b. LGAQ is in breach of the Sponsorship Agreement and fails to remedy such breach within 14 days of notice by the supplier; or
 - c. Subject to clause 8 where LGAQ ceases to trade.
7. Exhibitors may terminate the Sponsorship Agreement for convenience at any time in writing to the Manager Stakeholder Engagement.
8. Where the supplier terminates the Sponsorship Agreement for convenience, it will be entitled to the following refund:
 - a. Written notification received before 25 June 2023 – 50%
 - b. Written notification received after 25 June 2023 – 0%.
9. LGAQ may at its discretion refund a higher proportion of the Sponsorship Fee where it is able to secure a replacement sponsor for the same sponsorship package.
10. Cancellations of Function tickets are non-refundable if LGAQ is advised any later than 25 July 2023. Please note all conference related functions will be invoiced after the event.
11. It is the responsibility of the supplier to notify LGAQ of any change to participation or involvement.
12. Exhibitors must meet all deadlines reasonably set by LGAQ or the venue (including, but not limited to, signage, registrations, printing, etc).
13. Exhibitors are required to follow all reasonable instructions provided by LGAQ or the venue (including, but not limited to, workplace health and safety, insurance, noise restrictions, damages, cleaning, venue limitations, venue compliance elements as well as any actions that are considered contrary to standard professional ethics).
14. Attendance at the conference is at the suppliers risk. LGAQ accept no liability whatsoever (other than as required at law) for any losses that the supplier may suffer.
15. The exhibitors agrees to indemnify LGAQ for any injuries (including death) and property damage caused or contributed to by the supplier or its employees, sub-contractors or agents.
16. Additional support booth staff registrations (ie available only for supporting the booth and NOT attending plenary sessions) will be charged per person per day – there is a maximum of two extra registrations per booth. However, if additional support booth staff wish to attend conference sessions the corporate registration fees apply. Additional support booth staff registrations may be swapped between staff at the conference with a maximum of four staff permitted per booth at any one time.
17. All registrations must be completed online for additional staff registrations and functions.
18. Unregistered persons may visit booths for a maximum of one hour and only with a Visitors Pass. Visitors must report to registration with a business card for identification purposes.
19. Booths may only be represented by one organisation.
20. Any other organisations such as suppliers or joint venture partners must register as a corporate registration or purchase a trade exhibition booth.
21. LGAQ functions and events are open only to registered exhibitors, sponsors, delegates/observers/corporates and accompanying persons.
22. All vehicles or any large equipment must be approved before being brought into an event. Please send all dimensions of products/materials prior to conference. Approval must be received from LGAQ and the venue.
23. Each gift sponsor is responsible for the distribution of all of their cobranded merchandise at a LGAQ conference or event.
24. LGAQ warrants that it has public liability insurance of at least \$10 million each occurrence with a reputable insurer and in respect of the LGAQ Conference and will provide a copy of the Certificate of Currency in respect of such insurance upon request by exhibitors.
25. Privacy LGAQ agrees to comply with the Privacy Act 1988 (Cth) whether or not that legislation applies to it and will not collect, use, disclose any personal information provided under this Agreement without express consent from the data subjects concerned.
26. Should there be a requirement for an event to be rescheduled, the LGAQ will endeavour to hold the equivalent event within the subsequent 12 month period (of the original event date). Any monies paid to the LGAQ under this agreement to continue to be held by the LGAQ for allocation to the rescheduled event.
27. Should there be a circumstance where the event cannot be rescheduled within the subsequent 12 month period (of the original event date) it will be deemed to have been cancelled. The LGAQ will make a full refund of all monies paid under this agreement in relation to a cancelled event.

Sponsorship/Exhibitor Agreement Confirmation

BUSH COUNCILS CONVENTION
25 - 27 JULY 2023

Key Contact:			
Company Name for invoices:			
Mailing Address:			
Email Address:			
Name for booth fascia			
Phone	(M)	(B)	
As an authorised company representative, please sign here as confirmation of your involvement in the 2023 Bush Councils Convention and that you agree to adhere to all terms and conditions. _____			

AGREEMENT

PACKAGE	AMOUNT DUE		
<input type="checkbox"/> Gold Sponsorship	\$12,000 including GST (includes two dinner tickets)		
<input type="checkbox"/> Convention Dinner Sponsorship	\$9,000 including GST (includes two dinner tickets)		
<input type="checkbox"/> Trade/Exhibitor only	\$3,950 including GST		
Booth Preference	1 st	2 nd	3 rd
Please list any special booth or vehicle requirements and attach dimensions and measurements of any machinery:			

Please email your agreement confirmation and registration form to:
Adrienne Coats, Sponsorship & Trade Officer, LGAQ
Email: adrienne_coats@lgaq.asn.au **Phone:** (07) 3000 2224

Registration Form

BUSH COUNCILS CONVENTION

25 - 27 JULY 2023

STAFF DETAILS

Please provide details of the staff you wish to register as part of your package.

1	Name: Mobile Email: Dietary requirements:	Welcome BBQ and Drinks (included in package) YES <input type="checkbox"/> NO <input type="checkbox"/> Convention Dinner (additional cost) YES <input type="checkbox"/> NO <input type="checkbox"/>
2	Name: Mobile Email: Dietary requirements:	Welcome BBQ and Drinks (included in package) YES <input type="checkbox"/> NO <input type="checkbox"/> Convention Dinner (additional cost) YES <input type="checkbox"/> NO <input type="checkbox"/>

ADDITIONAL COSTS

Convention Dinner **\$120 per person**

ACCOMMODATION OPTIONS IN GOONDIWINDI

The Jolly Swagman

1 Andersen St, Goondiwindi QLD 4390

Ph: 07 4671 4560

<https://www.thejollyswagman.com.au/accommodation>

O'Sheas Royal Hotel

48 Marshall St, Goondiwindi QLD 4390

Ph: 07 4671 1877

<https://www.osheasroyal.com/accommodation-in-goondiwindi>

The Goondiwindi Motel

16/18 Old Cunningham Hwy, Goondiwindi QLD 4390

Ph: 07 4671 1544

<https://www.goondiwindimotel.com.au/accommodation>

Gunsynd Motor Inn

10 McLean St, Goondiwindi QLD 4390

Ph: 07 4671 1555

<https://www.gunsyndmotorinn.com.au/accommodation>



CONTACT US

MEMBERS HOTLINE:

1300 542 700

WEB:

LGAQ.ASN.AU

ADDRESS:

LOCAL GOVERNMENT HOUSE
25 EVELYN STREET
NEWSTEAD, QLD 4006



TWITTER

[@LGAQ](https://twitter.com/LGAQ)



INSTAGRAM

[@localgovqld](https://www.instagram.com/localgovqld)



FACEBOOK

[@LocalGovernmentAssociationofQueensland](https://www.facebook.com/LocalGovernmentAssociationofQueensland)



LINKEDIN

local-government-association-of-queensland/