

Queensland Disaster Management

Sponsorship and trade
prospectus

30 May – 1 June
Brisbane Convention
and Exhibition Centre

LGAQ

IN PARTNERSHIP WITH

PRINCIPAL PARTNERS



PLATINUM PARTNERS



right by your side



NETWORK DRINKS



DINNER PARTNER



COFFEE PARTNER



Your opportunity

The LGAQ provides a unique platform for your business to:



Understand the current local government environment



Strengthen your brand with industry investors



Target potential clients



Explore the latest market insights and approaching growth



Develop synergies and connections



Showcase and profile your products



Find new business or launch new projects



Network with industry and discover emerging trends



Gain valuable perspective on industry directions

Attendee profile

The attendee profile is expected to be varied and will encompass Queensland wide:



Mayors and councillors



Senior Managers and Chief Executive Officers



Private sector innovation and technology leaders



Local Disaster Management Chair's



Peak body and government representatives

ABOUT THE LGAQ

The Local Government Association of Queensland (LGAQ) is the peak body for local government in Queensland. We are a not-for-profit association set up solely to serve the state's 77 councils and their individual needs. The LGAQ is 100 percent council-owned and has been advising, supporting and representing local councils since 1896, assisting them to improve their operations and strengthen relationships with their communities.

About the conference

As a sponsor or exhibitor at the Queensland Disaster Management Conference you have the exclusive opportunity to demonstrate your products and services to LGAQ members from across the state. The rapport your organisation will build with the delegates will serve your organisation well into the future, and as key decision makers push for the local government sector to stay ahead of trends and developments.

Each year the conference grows in engagement, collaboration and calibre of key note speakers and presentations.

Opportunities for trade exhibitors and sponsorships at the Queensland Disaster Management Conference are limited, so please book early to avoid disappointment.

For our returning sponsors or exhibitors, we welcome you back. For those joining us for the first time, we welcome you on board. We hope you find your partnership with the conference a rewarding experience.

TRADE EXHIBITOR

Opportunity to network with key council delegates

Trade display pod (3m x 3m) each pod will feature

- 2.4m high matt anodized aluminium frame with white laminated infills
- 1 x white laminate cupboard
- 1 x 4amp power point
- Flag fascia with company name
- Variable lighting arm per shell

Full conference package including all delegates from your organisation including.

- Network
- Daytime catering.
- Ability to contact all conference delegates via conference app

**TRADE
EXHIBITOR
\$3300
Inc GST**



NETWORKING DRINKS NAMING RIGHTS SPONSOR

NETWORKING FUNCTION SPONSOR

\$5500
Inc GST

- Recognition as the Networking Drinks Sponsor with name & logo on the conference website, linked to sponsor's website and in other conference materials.
- Company profile and logo on the conference app.
- Recognition as the Networking Drinks Sponsor on all pre-conference marketing materials.
- Opportunity to provide a short speech at the Networking Drinks Function.
- 4 x complimentary conference registration for the Networking Drinks Function.
- 2 x complimentary conference dinner tickets.
- Opportunity to provide 2 x banners at the Networking Drinks Function.
- Acknowledgement as the Networking Drinks Sponsor from the MC during the conference plenary sessions.

SOLD

CONFERENCE DINNER NAMING RIGHTS SPONSOR

CONFERENCE DINNER SPONSOR

\$6000
Inc GST

- Recognition as the Conference Dinner Sponsor with name & logo on the conference website, linked to sponsor's website and in other conference materials.
- Company profile and logo on the conference app.
- Recognition as the Conference Dinner Sponsor on all pre-conference marketing materials.
- Opportunity to provide a short speech at the Conference Dinner.
- 4 x complimentary tickets to the Conference and Conference Dinner tickets.
- Opportunity to provide 2 x banners at the Conference Dinner
- Acknowledgement as the Conference Dinner Sponsor from the MC during the conference plenary sessions.

SOLD

TERMS AND CONDITIONS

All exhibitors acknowledge that participation at LGAQ conferences and events implies certain responsibilities.

All details provided with this package are subject to change. Information contained within is provided in good faith, and it is expected that details will not change greatly between now and when the conference commences, however this cannot be guaranteed. LGAQ reserves the right to amend trade booth locations and allocations as well as all other aspects of the event including the program, speakers and stated times, may change. Any exhibitor likely to be impacted by any change will be kept informed.

The following terms and conditions are applicable to this event:

1. Execution and return of the participation form represents the exhibitors offer to sponsor and exhibit at the LGAQ Annual Conference
2. LGAQ acceptance of the supplier's offer will be communicated in writing and be subject to these terms and conditions (the "Sponsorship Agreement").
3. Following acceptance of the exhibitors offer, LGAQ will forward a tax invoice for the sponsorship package (the "Sponsorship Fee") which must be paid in full by the supplier within 30 days.
4. LGAQ may terminate the Sponsorship Agreement for convenience at any time and will in such circumstances return the paid Sponsorship Fee.
5. LGAQ may immediately terminate a Sponsorship Agreement where:
 - a. payment has not been received within 30 days of the tax invoice date;
 - b. the supplier is in breach of the Sponsorship Agreement and such breach cannot be remedied;
 - c. the supplier is in breach of the Sponsorship Agreement and fails to remedy such breach within 14 days of notice by LGAQ;
 - d. the supplier brings LGAQ into disrepute; or
 - e. where the supplier ceases to trade.
6. The Contractor may terminate the Sponsorship Agreement immediately by written notice
 - a. LGAQ is in breach of the Sponsorship Agreement and such breach cannot be remedied;
 - b. LGAQ is in breach of the Sponsorship Agreement and fails to remedy such breach within 14 days of notice by the supplier; or
 - c. Subject to clause 8 where LGAQ ceases to trade.
7. Exhibitors may terminate the Sponsorship Agreement for convenience at any time in writing to the Manager Stakeholder Engagement.
8. Where the supplier terminates the Sponsorship Agreement for convenience, it will be entitled to the following refund:
 - a. Written notification received before 8 May 2023 – 50%
 - b. Written notification received after 8 May 2023 – 0%.
9. LGAQ may at its discretion refund a higher proportion of the Sponsorship Fee where it is able to secure a replacement sponsor for the same sponsorship package.
10. Cancellations of Function tickets are non-refundable if LGAQ is advised any later than 20th June 2023. Please note all conference related functions will be invoiced after the event.
11. It is the responsibility of the supplier to notify LGAQ of any change to participation or involvement.
12. Exhibitors must meet all deadlines reasonably set by LGAQ or the venue (including, but not limited to, signage, registrations, printing, etc).
13. Exhibitors are required to follow all reasonable instructions provided by LGAQ or the venue (including, but not limited to, workplace health and safety, insurance, noise restrictions, damages, cleaning, venue limitations, venue compliance elements as well as any actions that are considered contrary to standard professional ethics).
14. Attendance at the conference is at the suppliers risk. LGAQ accept no liability whatsoever (other than as required at law) for any losses that the supplier may suffer.
15. The exhibitors agrees to indemnify LGAQ for any injuries (including death) and property damage caused or contributed to by the supplier or its employees, sub-contractors or agents.
16. Additional support booth staff registrations (ie available only for supporting the booth and NOT attending plenary sessions) will be charged per person per day – there is a maximum of two extra registrations per booth. However, if additional support booth staff wish to attend conference sessions the corporate registration fees apply. Additional support booth staff registrations may be swapped between staff at the conference with a maximum of four staff permitted per booth at any one time.
17. All registrations must be completed online for additional staff registrations and functions.
18. Unregistered persons may visit booths for a maximum of one hour and only with a Visitors Pass. Visitors must report to registration with a business card for identification purposes.
19. Booths may only be represented by one organisation.
20. Any other organisations such as suppliers or joint venture partners must register as a corporate registration or purchase a trade exhibition booth.
21. LGAQ functions and events are open only to registered exhibitors, sponsors, delegates/observers/corporates and accompanying persons.
22. All vehicles or any large equipment must be approved before being brought into an event. Please send all dimensions of products/materials prior to conference. Approval must be received from LGAQ and the venue.
23. Each gift sponsor is responsible for the distribution of all of their cobranded merchandise at a LGAQ conference or event.
24. LGAQ warrants that it has public liability insurance of at least \$10 million each occurrence with a reputable insurer and in respect of the LGAQ Conference and will provide a copy of the Certificate of Currency in respect of such insurance upon request by exhibitors.
25. Privacy LGAQ agrees to comply with the Privacy Act 1988 (Cth) whether or not that legislation applies to it and will not collect, use, disclose any personal information provided under this Agreement without express consent from the data subjects concerned.
26. Should there be a requirement for an event to be rescheduled, the LGAQ will endeavour to hold the equivalent event within the subsequent 12 month period (of the original event date). Any monies paid to the LGAQ under this agreement to continue to be held by the LGAQ for allocation to the rescheduled event.
27. Should there be a circumstance where the event cannot be rescheduled within the subsequent 12 month period (of the original event date) it will be deemed to have been cancelled. The LGAQ will make a full refund of all monies paid under this agreement in relation to a cancelled event.

TRADE EXHIBITOR AGREEMENT

Key Contact		
Company Name for invoices		
Mailing address		
Email Address		
Phone	B	M
<p>As an authorised company representative, please sign here as confirmation of your involvement in the and that you agree to adhere to all terms and conditions.</p> <p>Sign: Name:</p>		

PACKAGE	AMOUNT DUE
<input type="checkbox"/> Trade Exhibitor	Trade Exhibitor \$3300 (inc GST)

Please email your agreement confirmation and registration form to:
Adrienne Coats, Sponsorship and Trade Sales Officer, LGAQ
Email: Adrienne_coats@lgaq.asn.au **Phone:** (07) 3000 2224

FUNCTIONS SPONSOR AGREEMENT

Key Contact		
Company Name for invoices		
Mailing address		
Email Address		
Phone	B	M
<p>As an authorised company representative, please sign here as confirmation of your involvement in the and that you agree to adhere to all terms and conditions.</p> <p>Sign:</p> <p>Name:</p>		

PACKAGE	AMOUNT DUE
<input type="checkbox"/> Network Drinks Sponsor	\$5500 Incl GST
<input type="checkbox"/> Conference Dinner Sponsor	\$6000 Incl GST

Please email your agreement confirmation and registration form to:
Adrienne Coats, Sponsorship and Trade Sales Officer, LGAQ
Email: Adrienne_coats@lgaq.asn.au **Phone:** (07) 3000 2224

REGISTRATION FORM

STAFF DETAILS

Please provide details of the staff you wish to register as part of your package.

1	<p>Name:</p> <p>Mobile</p> <p>Email:</p> <p>Dietary requirements:</p>	<p>Networking Drinks (Included in package) YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p>Conference Dinner (additional cost) YES <input type="checkbox"/> NO <input type="checkbox"/></p>
2	<p>Name:</p> <p>Mobile</p> <p>Email:</p> <p>Dietary requirements:</p>	<p>Networking Drinks (Included in package) YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p>Conference Dinner (additional cost) YES <input type="checkbox"/> NO <input type="checkbox"/></p>

ADDITIONAL COSTS

Conference Dinner **\$160.00 per person**



**For all sponsor and trade enquiries,
please contact:**

**Adrienne Coats
Sponsorship and Trade Sales Officer**

P (07) 3000 2224

E Adrienne_coats@lgaq.asn.au