

LGAQ BUSH COUNCILS CONVENTION

Sponsorship and
Trade prospectus

**3RD – 5TH
AUGUST 2021**

Barcaldine – Town Hall
71 Ash Street, Barcaldine



▲ THANK YOU TO OUR CONVENTION PARTNERS

PLATINUM



OTHER PARTNERS



HOSTED IN THE TOWN OF





Tuesday 3 rd August	Wednesday 4 th August	Thursday 5 th August
8.30am – 11.00am Exhibition Bump in	7.30am – 9.30am Experience Barcaldine and Brekky	8.00am Day 2 begins
12.30pm – 1.30pm Registration and Lunch	10.30am – 11.00am Morning Tea	11.30am Conference concludes
3.35pm – 4.00pm Afternoon Tea	12.30pm – 1.30pm Lunch	11.30am Exhibition Bump in
6.00pm – 8.00pm BBQ and Welcome Drinks	2.05pm – 2.30pm Afternoon Tea	
	4.45pm Close of Day 2	

6.30pm – 10.00pm
Convention Dinner

Your Opportunity	Delegate Profile
<ul style="list-style-type: none"> ▶ Understand the current local government environment ▶ To showcase and profile your products ▶ Strengthen your brand with industry and investors ▶ Find new business or launch new projects ▶ Target potential clients ▶ Network with industry and discover emerging trends ▶ Explore latest market insight and approaching growth ▶ Gain valuable perspective on industry directions ▶ Develop synergies and connections 	<ul style="list-style-type: none"> ▶ Mayors ▶ Councillors ▶ Chief executive officer and council senior management staff ▶ Industry stakeholders with an interest in meeting elected members and council staff ▶ State ministers ▶ State government officials



Welcome drinks and BBQ Sponsor \$5500 inc GST	Convention Dinner Sponsor \$9,000 inc GST	Trade Exhibitor \$3950 inc GST
Five-minute speaking opportunity at the Welcome drinks and BBQ	Five-minute speaking opportunity at the Convention Dinner	
Your logo on all conference communication material	Your logo on all conference communication material	
Trade display pod (3x3m) Each pod includes: <ul style="list-style-type: none"> • 2.4m anodized aluminium frame with white laminate infills • Flag fascia with company name • 1 vario light on arm per shell • 1 x4amp powerpoint 	Trade display pod (3x3m) Each pod includes: <ul style="list-style-type: none"> • 2.4m anodized aluminium frame with white laminate infills • Flag fascia with company name • 1 vario light on arm per shell • 1 x4amp powerpoint 	Trade display pod (3x3m) Each pod includes: <ul style="list-style-type: none"> • 2.4m anodized aluminium frame with white laminate infills • Flag fascia with company name • 1 vario light on arm per shell • 1 x4amp powerpoint
Full conference registration for two representatives from your organisation including: <ul style="list-style-type: none"> • Daytime catering • Two tickets to the Welcome BBQ and Drinks Function • Two tickets to the Convention Dinner 	Full conference registration for two representatives from your organisation including: <ul style="list-style-type: none"> • Daytime catering • Two tickets to the Welcome BBQ and Drinks Function • Two tickets to the Convention Dinner 	Full conference registration for two representatives from your organisation including: <ul style="list-style-type: none"> • Daytime catering • Two tickets to the Welcome BBQ and Drinks Function
Ability to contact all conference delegates via conference app	Ability to contact all conference delegates via conference app	Ability to contact all conference delegates via conference app

TERMS AND CONDITIONS

All exhibitors acknowledge that participation at LGAQ conferences and events implies certain responsibilities.

All details provided with this package are subject to change. Information contained within is provided in good faith, and it is expected that details will not change greatly between now and when the conference commences, however this cannot be guaranteed. LGAQ reserves the right to amend trade booth locations and allocations as well as all other aspects of the event including the program, speakers and stated times, may change. Any exhibitor likely to be impacted by any change will be kept informed.

The following terms and conditions are applicable to this event:

1. Execution and return of the participation form represents the exhibitors offer to sponsor and exhibit at the LGAQ Conference
2. LGAQ acceptance of the supplier's offer will be communicated in writing and be subject to these terms and conditions (the "Sponsorship Agreement").
3. Following acceptance of the exhibitors offer, LGAQ will forward a tax invoice for the sponsorship package (the "Sponsorship Fee") which must be paid in full by the supplier within 30 days.
4. LGAQ may terminate the Sponsorship Agreement for convenience at any time and will in such circumstances return the paid Sponsorship Fee.
5. LGAQ may immediately terminate a Sponsorship Agreement where:
 - a. payment has not been received within 30 days of the tax invoice date;
 - b. the supplier is in breach of the Sponsorship Agreement and such breach cannot be remedied;
 - c. the supplier is in breach of the Sponsorship Agreement and fails to remedy such breach within 14 days of notice by LGAQ;
 - d. the supplier brings LGAQ into disrepute; or
 - e. where the supplier ceases to trade.
6. The Contractor may terminate the Sponsorship Agreement immediately by written notice
 - a. LGAQ is in breach of the Sponsorship Agreement and such breach cannot be remedied;
 - b. LGAQ is in breach of the Sponsorship Agreement and fails to remedy such breach within 14 days of notice by the supplier; or
 - c. Subject to clause 8 where LGAQ ceases to trade.
7. Exhibitors may terminate the Sponsorship Agreement for convenience at any time in writing to the Manager Stakeholder Engagement.
8. Where the supplier terminates the Sponsorship Agreement for convenience, it will be entitled to the following refund:
 - a. Written notification received before 9 April 2021 – 50%
 - b. Written notification received after 9 April 2021 – 0%.
9. LGAQ may at its discretion refund a higher proportion of the Sponsorship Fee where it is able to secure a replacement sponsor for the same sponsorship package.
10. Cancellations of Function tickets are non-refundable if LGAQ is advised any later than 4th July 2021. Please note all conference related functions will be invoiced after the event.
11. It is the responsibility of the supplier to notify LGAQ of any change to participation or involvement.
12. Exhibitors must meet all deadlines reasonably set by LGAQ or the venue (including, but not limited to, signage, registrations, printing, etc).
13. Exhibitors are required to follow all reasonable instructions provided by LGAQ or the venue (including, but not limited to, workplace health and safety, insurance, noise restrictions, damages, cleaning, venue limitations, venue compliance elements as well as any actions that are considered contrary to standard professional ethics).
14. Attendance at the conference is at the suppliers risk. LGAQ accept no liability whatsoever (other than as required at law) for any losses that the supplier may suffer.
15. The exhibitors agrees to indemnify LGAQ for any injuries (including death) and property damage caused or contributed to by the supplier or its employees, sub-contractors or agents.
16. Additional support booth staff registrations (ie available only for supporting the booth and NOT attending plenary sessions) will be charged per person per day – there is a maximum of two extra registrations per booth. However, if additional support booth staff wish to attend conference sessions the corporate registration fees apply. Additional support booth staff registrations may be swapped between staff at the conference with a maximum of four staff permitted per booth at any one time.
17. All registrations must be completed online for additional staff registrations and functions.
18. Unregistered persons may visit booths for a maximum of one hour and only with a Visitors Pass. Visitors must report to registration with a business card for identification purposes.
19. Booths may only be represented by one organisation.
20. Any other organisations such as suppliers or joint venture partners must register as a corporate registration or purchase a trade exhibition booth.
21. LGAQ functions and events are open only to registered exhibitors, sponsors, delegates/observers/corporates and accompanying persons.
22. All vehicles or any large equipment must be approved before being brought into an event. Please send all dimensions of products/materials prior to conference. Approval must be received from LGAQ and the venue.
23. Each gift sponsor is responsible for the distribution of all of their cobranded merchandise at a LGAQ conference or event.
24. LGAQ warrants that it has public liability insurance of at least \$10 million each occurrence with a reputable insurer and in respect of the LGAQ Conference and will provide a copy of the Certificate of Currency in respect of such insurance upon request by exhibitors.
25. Privacy LGAQ agrees to comply with the Privacy Act 1988 (Cth) whether or not that legislation applies to it and will not collect, use, disclose any personal information provided under this Agreement without express consent from the data subjects concerned.
26. Should there be a requirement for an event to be rescheduled, the LGAQ will endeavour to hold the equivalent event within the subsequent 12 month period (of the original event date). Any monies paid to the LGAQ under this agreement to continue to be held by the LGAQ for allocation to the rescheduled event.
27. Should there be a circumstance where the event cannot be rescheduled within the subsequent 12 month period (of the original event date) it will be deemed to have been cancelled. The LGAQ will make a full refund of all monies paid under this agreement in relation to a cancelled event.

Sponsorship/Exhibitor Agreement Confirmation

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Key Contact:			
Company Name for invoices:			
Mailing Address:			
Email Address:			
Name for booth fascia			
Phone	(M)	(B)	
As an authorised company representative, please sign here as confirmation of your involvement in the 2021 Bush Councils Convention and that you agree to adhere to all terms and conditions. _____			

AGREEMENT

PACKAGE	AMOUNT DUE		
<input type="checkbox"/> Welcome drinks and BBQ Sponsor	\$5500 inc GST (Includes two dinner tickets)		
<input type="checkbox"/> Convention Dinner Sponsorship	\$9,000 including GST (includes two dinner tickets)		
<input type="checkbox"/> Trade/Exhibitor only	\$3,950 including GST		
Booth Preference	1 st	2 nd	3 rd
Please list any special booth or vehicle requirements and attach dimensions and measurements of any machinery:			

Please email your agreement confirmation and registration form to:

Adrienne Coats, Sponsorship & Trade Officer, LGAQ

Email: adrienne_coats@lgaq.asn.au **Phone:** (07) 3000 2224

Registration Form

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STAFF DETAILS

Please provide details of the staff you wish to register as part of your package.

1	Name: Mobile Email: Dietary requirements:	Welcome BBQ and Drinks (included in package) YES <input type="checkbox"/> NO <input type="checkbox"/> Convention Dinner (additional cost) YES <input type="checkbox"/> NO <input type="checkbox"/>
2	Name: Mobile Email: Dietary requirements:	Welcome BBQ and Drinks (included in package) YES <input type="checkbox"/> NO <input type="checkbox"/> Convention Dinner (additional cost) YES <input type="checkbox"/> NO <input type="checkbox"/>

ADDITIONAL COSTS

Convention Dinner **\$120 per person**

▲ ACCOMMODATION OPTIONS IN BARCADDINE

LGAQ have a small number of rooms on hold at the below accommodation sites. To book mention you would like to book one of the LGAQ rooms. ***First in best dressed**

Ironbark Inn Motel

72 Box Street

Ph: 07 46512311

<https://ironbarkinn.net.au/>

Landsborough Lodge Motel

47 Box street

Ph: 07 4651 1100

<https://landsboroughlodge.com.au/>

Shakespeare Hotel

97 Oak Street

Ph: 07 4651 1111

Barcaldine Tourist Park

51-65 Box Street

Ph: 07 4651 6066

<https://www.barcaldinetouristandcaravanpark.com.au/>

Homestead Caravan Park

24 Box Street

Ph: 0427 223 930

<https://www.homesteadcvcamp.com.au/>

Starlin Semi Self Contained Units

39 Oak street

Ph: 07 4651 1353



CONTACT US

MEMBERS HOTLINE:

1300 542 700

WEB:

LGAQ.ASN.AU

ADDRESS:

LOCAL GOVERNMENT HOUSE
25 EVELYN STREET
NEWSTEAD, QLD 4006



TWITTER

[@LGAQ](https://twitter.com/LGAQ)



INSTAGRAM

[@localgovqld](https://www.instagram.com/localgovqld)



FACEBOOK

[@LocalGovernmentAssociationofQueensland](https://www.facebook.com/LocalGovernmentAssociationofQueensland)



LINKEDIN

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